

2018–2019 Independent Student Verification Worksheet

Your 2018–2019 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. Per federal regulation, the Rush University Office of Student Financial Aid must confirm the information reported on your FAFSA before awarding federal student aid. To verify that you provided correct information, our office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are discrepancies, your FAFSA may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Office of Student Financial Aid. If you have questions about verification, contact our office as soon as possible so that your financial aid is not delayed.

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Rush University ID Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the child would be required to provide your information if they were completing a FAFSA for 2018–2019. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Please Note: For each family member listed, enter the name of the college if that person will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2018, and June 30, 2019. If more space is needed, attach a separate page with the student's name and Rush ID number at the top.

[illegible]

Student's Name: _____ Rush ID: _____

C. Independent Student's Income Information to Be Verified – please complete either section #1 or section #2 – NOT both.

1. TAX RETURN NONFILERS - Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2016 income tax return with the IRS. Check the box that applies:

- ☐ The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2016. **Skip to section D.**
- ☐ The student (and/or the student's spouse, if married) was employed in 2016 and has listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is attached. Attach copies of all 2016 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and Rush ID at the top. **Once completed skip to section D.**

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

2. TAX RETURN FILERS – Complete this section if you, the student (and, if married, your spouse), filed or will file a 2016 income tax return with the IRS. Important Note: If you (or your spouse, if married) filed, or will file, an amended 2016 IRS tax return, you must contact the financial aid office before completing this section.

Instructions: Complete this section if you, the student, filed or will file a 2016 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of the online FAFSA. If you have not already used the tool, go to <https://fafsa.ed.gov>, click “Make a correction,” and log into your FAFSA. From the Financial Information section of the form, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2016 IRS income tax information into your FAFSA. It takes up to three weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when or how to use the IRS Data Retrieval Tool, please contact the Office of Student Financial Aid at (312) 942-6256 or financial_aid@rush.edu.

Check the box that applies:

- ☐ I, the student, have used the IRS Data Retrieval Tool to transfer my (and, if married, my spouse's) 2016 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- ☐ I, the student, have not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2016 IRS income information into my FAFSA once I have filed my 2016 IRS tax return.
- ☐ I, the student, am unable or choose not to use the IRS Data Retrieval Tool, and I will submit to the school **2016 IRS tax return transcript(s)**—not photocopies of the income tax return. To obtain an IRS tax return transcript, go to <http://www.irs.gov/Individuals/Get-Transcript> or call 1-800-908-9946. Make sure to request “Return Transcript” and not “Account Transcript.” You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2016 IRS tax return was filed). It takes up to three weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you are married and you and your spouse filed separate 2016 tax returns, you must submit tax return transcripts for both you and your spouse.
- ☐ Check here if a 2016 IRS Tax Return Transcript(s) is attached to this worksheet.
- ☐ Check here if a 2016 IRS Tax Return Transcript(s) will be submitted to the Office of Student Financial Aid later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted.

Student's Name: _____ Rush ID: _____

D. Independent Student's Other Information to Be Verified

1. Complete this section if someone in the student's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2015 or 2016 calendar years.

- ☐ One of the persons listed in Section B of this worksheet received SNAP benefits in 2015 or 2016. If asked by the Office of Student Financial Aid, I will provide documentation of the receipt of SNAP benefits during 2015 and/or 2016.

2. Complete this section if you or your spouse, if married, paid child support in 2016.

- ☐ Either I, or, if married, my spouse, who is listed in Section B of this worksheet, paid child support in 2016. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2016 for each child. If asked by the Office of Student Financial Aid, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes your name and Rush ID Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2016
<i>Marty Jones(example)</i>	<i>Chris Smith</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

E. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date

***Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the Rush University Office of Student Financial Aid.***

You should make a copy of this worksheet for your records.

***Rush University, Office of Student Financial Aid
600 S. Paulina St, Armour Academic Center Ste 440
Chicago, IL 60612
Fax: (312) 942-2732***