



Verification Policy

Overview

Rush University will verify all federal student aid applicants have been selected for verification by the U.S. Department of Education. An applicant is defined as a recipient of, or an applicant for Federal Title IV aid who enrolls during the award year. If a student is selected for verification, they must complete the process or be deemed ineligible for federal Title IV aid. Verification is completed by collecting the required documents. Title IV aid will not disburse until the required verification has been completed.

Required Verification Items

The primary items that are to be verified include the following:

Tax Filers:

- Household size
- Number in college
- Adjusted Gross Income (AGI)
- U. S. Taxes Paid
- Supplemental Nutrition Assistance Program (SNAP-Food Stamps)
- Child Support Paid

Non-Tax Filers:

- Income earned from work
- Household size
- Number in college
- Supplemental Nutrition Assistance Program (SNAP-Food Stamps)
- Child Support Paid
- Certain types of untaxed income:
 - IRA/Keogh Deductions
 - Tax-exempt interest
 - Untaxed portions of IRA distribution
 - Untaxed portions of pensions
 - Education Credit
 - Payments to tax-deferred pension/savings plans (found on W-2)
 - Other untaxed incomes not found on tax return:
- Child support received
- Housing/food/living allowances paid to members of the military, clergy and others
- Veterans NON-EDUCATIONAL benefits
- Other, such as workers' compensation/benefits
- Certain FAFSA filers may be required to provide:
 - High School completion status
 - Identity/Statement of Educational Purpose



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Once the completed student aid report (SAR) is received by Rush, the required verification documents will be published on the individual student financial aid checklist on the Self-Service Portal. Missing information notifications will be sent to the student notifying them of the need for the required documents via the Rush University email address. All verification forms are published online on the Financial Aid Forms page under the specific award year. Any changes to Federal Title IV aid as a result of corrections or adjustments through the verification process will be communicated to the student via email.

Consequences for Failure to Submit Verification Documents

The timeframe for submitting verification documents for Pell recipients is established annually by the federal government. Students can generally submit those documents by the end of the Summer term or no later than 120 days after the student's last day of enrollment, whichever is earlier.

Students are encouraged to submit verification documents no later than 3 weeks before the end of the semester to be reviewed for eligibility for Direct Loans for the current term.