

Title	Drug Samples
Policy Number	OP-0014
PolicyType	Operational
Category	Medication Management
Subcategory1	Meds., Storage and Control
Subcategory2	
Subcategory3	
Approval Date	2/17/2020
Contact	nora_flint@rush.edu
Applies To	
Purpose	
Executive Summary	
Definitions	
Equipment	
Information	
Policy	<ol style="list-style-type: none"> 1. Pharmaceutical product samples constitute a potential hazard in the inpatient hospital setting 2. Pharmaceutical product samples will not be stored, dispensed, or administered in any patient care area or emergency room of the hospital. 3. No samples will be available in any hospital-based clinics unless specifically approved in writing by the Chief Medical Officer (CMO). If approved by the CMO: <ul style="list-style-type: none"> ◦ The selected hospital-based clinics must maintain 100% compliance with all applicable Joint Commission requirements at all times ◦ Communication to RUMG and Pharmacy leadership must occur about the use of these samples. Documentation is kept on file in the RUMG office ◦ Use of samples in RUMG is assessed regularly through the RUMC Compliance Office with an annual Conflict of Interest survey 4. Any unapproved pharmaceutical product samples found in the hospital patient care areas and emergency room will be removed by the Department of Pharmacy for proper disposal 5. This policy applies to both legend drugs (prescription only) and non-legend (non-prescription or over the counter) sample drugs and supplements, regardless of source (mail, medical service representatives, physicians). This does not apply to over the counter cosmetics. 6. Vouchers and coupons for medications may be distributed by clinic personnel only. Coupons must not

	<p>be available in patient waiting areas</p> <p>7. If patients are admitted to the hospital directly from a physician office with drug samples, the samples will be sent home with a family member or sent to security until discharge. If the medication is prescribed for the inpatient stay, the non-formulary medication process will be utilized to assess for appropriateness</p> <p>8. Pharmacy personnel will monitor inpatient medication storage areas for drug samples on a monthly basis. (See Operational Policy and Procedure OP-0024: Medication - Storage and Control, Medication Storage Area Inspections)</p> <p>9. For hospital-based clinics, compliance is assessed by monthly inspections conducted by personnel in the clinics.</p>
Outcome	
Guidelines	
Responsibility and Procedure	
Regulatory Elements	The Joint Commission Medication Management Standards, MM 01.01.01 - MM 08.01.01
Related Policies	OP-0024: Medication - Storage and Control, Medication Storage Area Inspections
Reference	
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