Process for Voting on Faculty Candidates for Appointment or Promotion to Senior Faculty Ranks

Following COSFAP meetings in which a quorum of more than 50% of the voting members is present, each voting member of COSFAP casts one of the following votes electronically for each candidate. Voting members who are absent from the discussion of the candidate must vote "not present."

1. Approve the request for appointment/promotion
2. Disapprove the request for appointment/promotion
3. Table the request for appointment/promotion
4. Not present for the discussion of the candidate due to conflict of interest
5. Not present for the discussion of the candidate due to absence from all/part of the COSFAP meeting

COSFAP's decision to approve, disapprove or table the request for appointment/promotion is determined by a simple majority vote of those voting members present for the discussion of the candidate. The COSFAP Chair communicates this decision in writing to the respective Department Chair, the Dean and Faculty Affairs, along with the reason(s) for decisions to table or disapprove requests for appointment or promotion.