COI Survey Timeline FY24

- **April-June**
  - COI Office Data Collection

- **July 8 - 12**
  - 1st COI Survey Launch to:
    - Researchers
    - Clinicians
    - Faculty
    - Administrators
    - Corporate Officers

- **July 26**
  - COI Survey Completion Deadline
  - Reminder Notification

- **August 1**
  - 2nd COI Survey Launch to:
    - Residents
    - Board Members

- **August 23**
  - COI Survey Completion Deadline for Residents & Board Members
  - Reminder Notification

- **August 26**
  - Referral to Supervisor for Non-Completion

- **September 16**
  - Sanctions imposed (non-completion)
  - Referral to Senior Management
    - VP & Chair
    - Medical Staff
    - HR

- **September - December**
  - COI Committees Review Disclosures

- **January-February**
  - Advisory Letters & Management Plans Distributed

The COI Office monitors survey completion rates and takes action against non-compliance.