

2024-2025 Standard Verification Worksheet | Dependent Student

Student First Name: _____

Student ID #: _____

Student Last Name: _____

A. FAMILY SIZE

The family size includes the following:

- The student.
- The parent(s) (including stepparent) even if the student doesn't live with parents.
- The student's sibling(s) if the parents will provide more than half of the sibling(s) support from July 1, 2024, through June 30, 2025. Include siblings even if a child does not live with the parent(s).
- Other people if they now live with the student's parent(s) and the parents provide more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2025.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship		
		Self		

Instructions: Complete this section to report information about the student and/or parent(s) income for 2022. The best way to verify income is by using the **Future Act Direct Data Exchange (FA-DDX)** that is part of FAFSA on the Web at studentaid.gov. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using the FA-DDX if that information was not changed.

B. STUDENT INCOME INFORMATION AND TAX FILING STATUS

 Please select ONE box only:

- I, (student) have used the Future Act Direct Data Exchange in *FAFSA on the Web* to transfer 2022 IRS income tax return information into my FAFSA, either on the initial FAFSA or when making a correction.
- I (student) have not yet used the Future Act Direct Data Exchange in *FAFSA on the Web* to transfer 2022 IRS income tax return Information but will use the tool to transfer 2022 IRS income tax return information into the student's FAFSA.
- I (student) was unable to use the Future Act Direct Data Exchange in *FAFSA on the Web* to transfer 2022 IRS income tax return Information and instead will submit the 2022 IRS Tax Return Transcript or a signed copy of the 2022 tax return and applicable schedules.
- I (the student) was not employed in had no income from work in 2022.
- I (the student) was employed in 2022 but am not required to file a 2022 Income Tax Return with the IRS.
- I (the student) have one of the following unusual circumstances: 1) granted a filing extension by the IRS, or 2) amended my income tax return for 2022, or 3) a victim of identity theft. Please contact the financial aid office for what tax information is required.

Student Name: _____ Student ID #: _____

Please complete the following table for the student’s income if the student was employed in 2022 but was not required to file a 2022 Income Tax Return with the IRS.

Part B. Student Wage Information		
Employer’s Name	IRS W-2 Provided?	Annual Amount Earned in 2022
(Example) ABC’s Auto Body	Yes	\$4500

Student verification of non-filing status (if applicable)

Please provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source, and resources that supported the individual for the tax year.

- Check here if a non-filing statement is signed and dated and attached
- Check here if a non-filing statement will be provided later (verification cannot be completed until this is received)

C. PARENT INCOME INFORMATION AND TAX FILING STATUS

Please select **ONE** box only:

- The parent(s) have used the Future Act Direct Data Exchange in *FAFSA on the Web* to transfer 2022 IRS income tax return information.
- The parent(s) have not yet used the Future Act Direct Data Exchange in *FAFSA on the Web* to transfer 2022 IRS income tax return information.
- The parent(s) were unable to use the Future Act Direct Data Exchange in *FAFSA on the Web* to transfer 2022 IRS income tax return information and instead will submit the 2022 IRS Tax Return Transcript or a signed copy of the 2022 tax return and applicable schedules.
- The parent(s) was not employed in 2022 and had no income from work in 2022.
- The parent(s) was employed in 2022 but was not required to file a 2022 Income Tax Return with the IRS.
- The parent(s) was employed in 2022 but one of the following applies to one or both parent(s): 1) earned income in a foreign country, 2) worked for an international organization in 2022 without being required to report income on any tax return, or 3) filed a 2022 tax return with Puerto Rico or another U.S. territory. Please submit a non-filing letter from the relevant tax authority other than the IRS dated on or after October 1, 2023.
- The parent(s) have one of the following unusual circumstances: 1) granted a filing extension by the IRS, or 2) amended income tax return for 2022, or 3) a victim of identity theft. Please contact the financial aid office for what tax information is required.

Part C. Parent Wage Information		
Employer’s Name	IRS W-2 Provided?	Annual Amount Earned in 2022
(Example) ABC’s Auto Body	Yes	\$4500

Student Name: _____ Student ID #: _____

Parent(s) verification of non-filing status (if applicable)

Please provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source, and resources that supported the individual for the tax year.

Check here if a non-filing statement is signed and dated and attached

Check here if a non-filing statement will be provided later (verification cannot be completed until this is received)

D. Certification and Signatures

Each person signing below certifies that all the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign below.

If during the review process, the Office of Student Financial Aid sees a discrepancy, we understand that corrections to my FAFSA will be submitted directly to the U.S. Department of Education on my behalf. I understand that any corrections may also result in an adjustment to my financial aid package that I have been offered.

Please print and sign the completed form.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Submit this worksheet to the RUSH University Office of Student Financial Aid either in person, by email, or regular mail.