

Lateral Appointment

To facilitate the academic appointment of faculty who have been recruited from another academic institution and for whom appointment is being requested at the same academic rank as was held at the prior institution, the candidate's appointment process can be expedited via submission of an abbreviated packet for COSFAP's review.

The abbreviated lateral appointment packet must contain the candidate's CV and Chair Letter and must be submitted within six months of the candidate's start date at Rush.

COSFAP may request additional information including letters of evaluation and endorsement should it find that the CV and Chair letter fail to provide the necessary documentation of excellence in the criteria selected for appointment at the requested level (clinical excellence, research, education and/or service).

Appointment packets submitted six months or more after the candidate's start date require submission of a full appointment packet including the candidate's CV, Chair letter and the requisite number of letters of evaluation and endorsement.