**Rush University**

***2023-24 Rush Faculty Awards***

**Nomination Form**

**An electronic version of this form can be found online**

Please review nomination criteria (*see Page 2*) prior to completing the nomination form.

Please complete this form and submit required documents to faculty\_affairs@rush.edu.

The awards will be presented at the 2022 Faculty Recognition Reception.

Nomination materials are due April 12, 2024. One nomination per form.

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| --- | --- | --- |
| ***Nominee*** Name and credentials: | ***Nominee*** Phone: | ***Nominee*** Primary Department: |
| ***Nominee*** Email: | ***Nominee*** Department Chair: |
| ***Nominator*** Name: | ***Nominator*** Phone: | ***Nominator*** Department: |
| ***Nominator*** Email: |
| **Eligibility and nomination criteria can be found on Page 2** | Please indicate a nomination category.* Excellence in Clinical Service
* Excellence in Community Service
* Excellence in Education
* Excellence in Mentoring
* Excellence in Research
 | Signature of nominee’s chairperson (below)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Nominator to provide the following required documents:* Provide a one-page statement and discuss why you are nominating this person. Please briefly expand on their achievements, contributions, professionalism and adherence to I CARE values in relation to the award category as well as their standing in and impact to their field.
* Provide the nominee’s faculty biographical sketch, which emphasizes their impact related to the award category; biographical sketch form is attached. (It must include nominee’s personal statement)
* Obtain three additional letters of support (one page each) addressing the nominee’s achievements, contributions, professionalism and adherence to I CARE values as well as their standing in and impact to their field. Letters of support need to be written by individuals of differing roles or ranks who can write to specific strengths of the applicant in given area. (Ex. College/dept/division leadership, faculty member, student, resident, fellow, patient). Please avoid repetition in the letters. We will not accept more than three letters of support.
* Provide current photo as a separate attachment (image file format: JPG, PNG, etc.)
* Obtain signature of chairperson of the nominating department as approval of nomination; signature required on Nomination form. If nomination is received without signature of chairperson, **it will not be accepted**.
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**Eligibility and Nomination Criteria**

***Nominator Eligibility***

Nominator must be a faculty member (ex. Leaders of department/division/college), student, postdoctoral trainee, resident or fellow at Rush

Self-nominations are not accepted

***Nominee Eligibility***

Rush faculty member regardless of rank or length of service

Faculty achievements must have taken place while a Rush faculty member

Faculty members can be nominated for only one award per year

Faculty members who demonstrate all of the I CARE values

***Nominee Ineligibility***

Active members of the Advisory Committee

Award winners cannot be re-nominated for any award

Explanation of Awards

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Excellence in Clinical Service** | **Excellence in Community Service**  | **Excellence in Education** | **Excellence in Mentoring** | **Excellence in Research** |
| Recognizes faculty who demonstrate continuous excellence in clinical care, services, leadership and scholarship.   | Recognizes faculty who demonstrate continuous excellence in community service (local, regional, national and/or, international), and leadership.   | Recognizes faculty with exceptional achievements in education and who demonstrate educational leadership and scholarship, including individuals with exceptional accomplishments in interprofessional education. | Recognizes faculty who effectively and consistently mentor other faculty, trainees, students and staff in their professional development and career advancement. | Recognizes faculty who have made a significant contribution to the field of biomedical, educational and/or health care research, as evidenced by continuous extramural funding, scholarly productivity and research leadership. |

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|  BIOGRAPHICAL SKETCHProvide the following information for the nominee.Follow this format for each person.  **DO NOT EXCEED FOUR PAGES.** |
|  |
| * Name and Credentials
 | Provide current photo (as a separate attachment; JPEG format) |
| Award Category:* Excellence in Clinical Service
* Excellence in Community Service
* Excellence in Education
* Excellence in Mentoring
* Excellence in Research
 | Position Title/Rank/Department |
| EDUCATION/TRAINING (*Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable.)* |
| INSTITUTION AND LOCATION | DEGREE*(if applicable)* | MM/YY | FIELD OF STUDY |
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**NOTE: Do not exceed four pages. Follow the formats and instructions below.**

A. Personal Statement *(this is separate from the nominator’s statement; nominee is part of the submission process)*

Briefly describe why your experience and achievements make you particularly well-suited for this award. Please address the impact of activities and outcomes.

B. Positions and Honors

List in chronological order previous positions and conclude with the present position. List any honors, awards and professional service activities, including but not limited to NIH awards, grant review panels, national or international organization leadership or service as a consultant.

C. Selected Scholarly Achievements

Please provide information relevant to the selected award.

D. Research Support/Courses Taught/Service Provided

Please provide information relevant to the selected award. For example, if you are submitting a nomination for the Excellence in Teaching Award, include courses taught. If you are submitting a nomination for Excellence in Community Service, include types of service provided.