

Directory Information Restrictions

(Family Educational Rights and Privacy Act)

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Rush University may establish categories of information known as Directory Information and release this information without student consent, upon request. A student may request, using the form provided below, that their Directory Information not be released without the student's consent if requested by a third party.

Rush University designates the following personally identifiable information contained in a student's educational record as Directory Information:

- Student's full name
- Address (local and permanent)
- Telephone number (local and permanent)
- Rush pager number (relevant to 3rd- and 4th-year Rush Medical College students, only)
- Rush email address
- Major and minor field(s) of study, including the college, division, department and/or program in which the student is enrolled
- Student's classification (e.g. junior, senior, etc.) or by number referring to such
- Dates of attendance and graduation, and degrees received
- · Date and place of birth
- · Photograph or other electronic images*
- Honors and awards received
- · Previous colleges/universities attended
- Degrees earned at previous colleges/universities
- Rush Medical College postgraduate appointment (program/institution/state)
 - * Rush University records both visually and audibly many campus events and daily activities such as classes, commencement, convocations, student events, and other public occasions. These images, as well as other information about students, are published (e.g. print media; Rush Web site) regularly as part of the University's coverage of campus life and portrayal of the University to a variety of audiences. The University's policy is to restrict the use of any photograph/electronic image to the representation, marketing, or promotion of Rush activities only.

When the Office of the Registrar receives a student's request to restrict the release of Directory Information, no further disclosures of any Directory Information categories will be made without the student's written consent, unless specifically allowed under the law (i.e. authorized Rush University officials with a legitimate educational interest; a person or company with whom the University has contracted [attorney, auditor, collection agency, loan servicer, etc.]; a person serving on the Board of Trustees; a student serving on an official committee with oversight of student behavior; etc).

A student must formally rescind a restriction of Directory Information by submitting a new copy of this form.

Please be advised that restrictions to Directory Information will affect all requests from third parties (other than those who have legal access to these data elements already), including prospective employers.