

McCormick Educational Technology Center
Rush-Presbyterian-St. Luke's Medical Center
600 South Paulina Street, Suite 919
Chicago, IL 60612-3832
312.942.6799 (Voice)
312.942.2234 (Fax)

VIDEOS for PROFESSIONAL and FAMILY CAREGIVERS of
PERSONS with ALZHEIMER'S DISEASE (January 2011)

This collection is available to both professionals and family caregivers. Most titles are in VHS format; DVD titles are noted. Some titles, however, target certain audiences. Therefore, those aimed primarily at **professionals** have a **(P)** after the video's summary description. Titles targeted at **family caregivers** have an **(F)** after the description. Videos suitable for either audience are marked **(F+P)**. This list is updated annually. New titles on this list are preceded by an asterisk (*).

***Accepting the Challenge** [180 min., 2003, DVD] : **Providing the Best Care for People with Dementia.** Raleigh, N. C. : Eastern North Carolina, Chapter of the Alzheimer's Association, 2003.

Through interactive classroom lecture, demonstration and on-site interactions with Alzheimer patients, this program helps professional caregivers to provide the best care for people with dementia. This training program is divided into four modules with review and testing sections. **(P)**.

***Alzheimer disease** [20 min., 2005, DVD] : **the patient's perspective.**--- Baltimore, MD: Video Press, This video presents comments by staff working on an Alzheimer Unit and a family caregiver, as well as a profile of the patient's perspective. An excellent tool to develop caregiver empathy and care strategies. **(P)**.

Alzheimer's –The Long Goodbye [45 min., 1996] Distributed by Federal Document Clearing House. Illustrates the devastating effects of Alzheimer's diseases on both the patients and their caregivers by various cases examples. Presents recent research into the causes of the disease and into the development of a possible cure. Closed-captioned. **(P)**

Alzheimer's Disease [18 min., 1997] St. Louis, Mo., Mosby-Year Book. (Mosby's psychiatric nursing video series 6)
Illustrates six steps for the clinical management of Alzheimer's' disease. Includes a clinical scenario of a 62-year-old married woman diagnosed with Dementia of the Alzheimer's Type, involving client and family adjustment to the disorder and provision of care in the home. **(P)**

Alzheimer's Disease: [28 min., 1997] Boston, MA Fanlight Productions.
Shows the lives of Alzheimer's patients and their families through interviews with patients, doctors, and caregivers in order to understand more about the disease and its effects on both the patient and family. Examines various types of therapies done at home and adult day centers. Covers patients from the beginning to the final stages of the disease. **(F+P)**

Alzheimer's Disease: Inside Looking Out [18 min., 1994, DVD] Cleveland, Ohio: Cleveland Chapter, Alzheimer's Association.

Presents interviews with people who have Alzheimer's disease. They describe what it feels like to have the disease, how they feel they are treated by others, how they live their daily lives, and what their support systems are like. **(F+P)**

Alzheimer's Disease: "It's a Disease, Not a Disgrace" [25 min., 1991] Pittsburgh, PA: University of Pittsburgh, Alzheimer's Disease Research Center.

Describes how to conduct a support group for Alzheimer's patients through a documentation of sessions in a group where patients and caregivers discuss coping methods, learn new physical exercises, and share experiences. **(P)**

Alzheimer's Disease -- Let's Talk About It: Questions and Answers [14 min., 1996] Glaxo Welcome Inc. by Vision Associates---Research Triangle Park, NC : Glaxo Welcome

Examines the disease as a continuous progression, from the earliest to the very late stages, through interviews with patients, families, and doctors. Covers the physiological dynamic of the disease and what it means psychologically to the patient. Examines various treatment plans as well as ways to cope with people who suffer from Alzheimer's. **(F+P)**

Bathing without a battle [40 min., 2003, DVD] : **creating a better bathing experience for persons with Alzheimer's disease and related disorders.** Chapel Hill, NC : University of North Carolina at Chapel Hill.

Video and CD offer person-centered methods for making the bathing experience more enjoyable for both caregivers and the people they are bathing. **(P)**

***Be with me today** [51 mins. 2009, DVD] Atlanta, Ga.: Have a Good Life Media.

A challenge to the Alzheimer's outsider. For anyone who knows, interacts with, works with, or provides services to people with dementia. This is a remarkable documentation for aging services professionals, urging them to embrace the culture change philosophy of person-centered care. **(P)**

***Bon appetit!** [42 mins., 2002, DVD] : **how to create meaningful mealtimes in long term care.** Chicago, Ill. : Terra Nova Films 2002.

Help to rediscover meals as the single most important and meaningful activity experienced by residents each day. **(P)**

The Brain, Our Universe Within [3 parts; 225 min. 1994] Discovery Channel. --Bethesda, Md: Discovery Enterprises Group.

CONTENTS: v. 1. Evolution and perception (90 min.)
v. 2. Memory and renewal (90 min.)
v. 3. Matter over mind (45 min.)

Explores, using the latest scientific mapping techniques, the intricacies of the brain and its functions, including sensation, perception, and memory. Illustrates the brain's biomechanical processes with detailed computer animation. Describes how new neurological understanding is gained through the stories of people whose brains have been damaged through accident or disease. **(P)**

Care of cognitively impaired patients and their families [60 min., 2001] Washington, D. C. : Healthcare Management Television.

Participants describe ways to increase functional performance by improving the activities of daily living, and methods to decrease problem behaviors with the use of behavioral interventions to improve quality of life of impaired (Alzheimer's) patients.

Care When There is No Cure: Tips from Patients' Families [10 min., 1997] Portland, Or. : The Video Project.

Caregivers of Alzheimer's patients discuss what doctors can do to help both the patient and the family cope with the disease. Focuses on the need for doctors to treat patients with respect, provide thorough explanations of the disease process, and inform caregivers of available resources. **(P)**

Caregiving, the Challenge of a Lifetime: Survival Tips for New Caregivers [25 min. 1994] Washington, DC : American Association of Retired Persons.

Provides an overview of the experience of caring for an elderly relative, using interviews with caregivers and health professionals. Introduces topics such as exercise, nutrition, transfers, home safety preparations, financial and legal issues, and caregiver support resources in the community. **(F)**

Caring About Howard [23 min., 1997] Durham, N.C.: Duke University.

Shows the story of a wife's struggle to care at home for her husband who has Alzheimer's disease. **(F+P)**

***Caring for Patients with Late Stage Dementia** [20 min., 2005, DVD] -- Baltimore, MD : Video Press,

Reviews the common medical and psychiatric needs of patients with late-stage dementia and suggests helpful care approaches. **(P)**

Caring for Residents with Alzheimer's Disease [20 min., 1993] Alzheimer's Association, Miami Valley Chapter. -- [Dayton, Ohio] : The Chapter.

Covers the often difficult behavior patterns of Alzheimer's residents and demonstrates practical ways of dealing with behaviors such as wandering, angry outbursts, and delusions. **(P)**

Communicating with Severely Confused Older Adults [19 min., 1997] Duluth, Minn.: Mental Health Outreach Network, Mental health and older adults video training series.

Focuses on the final stages of Alzheimer's disease, the most common type of progressive dementia. Covers issues of personal space, total dependence, the stages of the Global Deterioration Scale and variations in those stages, and cognitive functioning. **(P)**

Compassionate Touch: Benefits and Effects in Alzheimer's Care [27 min., 1995] Chicago, Ill.: Terra Nova Films, c1995.

Discusses how therapeutic massage and focused touch are particularly effective with Alzheimer's patients and demonstrates introductory massage techniques for the residential care worker. **(P)**

Complaints of a Dutiful Daughter [45 min., 1994, DVD] New York, NY : Women Make Movies.

Academy-award nominee for feature documentary film shows interactions between an Alzheimer's patient and her daughter. The daughter discusses how she has dealt with her mother's illness and describes various stages of the disease. **(F+P)**

Dealing with Alzheimer's Disease: Common Sense Approach to Communication

[20 min. 1992, DVD] Distributed by Terra Nova Films.

Discusses communication techniques caregivers should use in helping Alzheimer's patients. Verbal techniques include one step commands, using short sentences, and asking yes/no questions. Written techniques include labeling the environment, scheduling the day, and using notes as reminders. Also describes the symptoms of behavioral changes such as anxiety, insistence, and fearfulness. **(F+P)**

Dealing with Alzheimer's Disease: Facing Difficult Decisions [23 min., 1992] Distributed by Terra Nova Films.

Describes the changes that occur in the middle and late stages of Alzheimer's Disease. Interviews three families about their decisions regarding nursing home care, hospitalization, medical treatment, resuscitation and tube feeding in the later stages of the disease. **(F)**

Dealing with Problem Mealtime Behaviors in Alzheimer's Residents [17 min., 1993] Lake County Health Department Health Facilities Division.-Waukegan, Ill.

Uses dramatizations to illustrate common mealtime problems exhibited by long term care residents with Alzheimer's disease and shows the nursing actions that should be used in dealing with feeding problems. Focuses on correct tray set-up, monitoring residents while eating, and assisting residents with eating. **(P)**

Dementia [50 min., 1991] Rush-Presbyterian-St. Luke's Medial Center. Center for Rehabilitation. (Center for Rehabilitation inservice series ; 3)

Focuses on Alzheimer's disease as a form of dementia. Provides a variety of definitions of Alzheimer's and typical symptoms. Discusses the range of dementia, how to distinguish normal from severe dementia and how a histopathologic diagnosis of Alzheimer's is made. **(P)**

Early Onset Memory Loss: A Conversation With Letty Tennis [22 min., 1992] Durham, N.C. : Duke University.

Tennis and her husband relate how she learned about and copes, on a daily basis, with her memory loss due to an early onset of Alzheimer's. **(F+P)**

Everyone wins!: quality care without restraints [107 min., 1995, DVD] Alzheimer's Association-Chicago, Ill.

CONTENTS:

module 1. The new resident (12:21)

module 2. Up and about: minimizing the risk of falls (14:44)

module 3. Working with residents who wander (13:00)

module 4. Getting hit, grabbed, threatened: what it means, what to do (14:29)

module 5. Staying restraint-free evenings, nights, and weekends (12:22)

module 6. Now that the restraints are off, what do we do? (13:12)

module 7. The management perspective (16:13)

module 8. A family guide to restraint-free care (11:30).

Provides an overview, for nursing home care providers, resident care without restraints. Includes a tape for nursing home management and another for families of home residents, explaining the advantages of restraint free care.

Facing Alzheimer's: You Are Not Alone (an African-American Perspective) [21 min., 1996]
Chicago, Ill. : Halsted Terrace Nursing and Rehabilitation Center.

Discusses coping mechanisms for families of Alzheimer's patients. Focuses on issues relevant to African-American Families. **(F)**

***The Family Guide to Alzheimer's Disease [277 min., 2004, DVD]-- Nashville, TN : Life View Resources.**

v. 1. Understanding Alzheimer's (62 min.)

v. 2. Behavior issues (67 min.)

v. 3. Daily life (42 min.)

v. 4. Family caregiving (62 min.)

v. 5. Transitions (44 min.)

This program was created to help families understand what to expect; deal effectively with the challenge of this disease; help their loved ones meet each day more successfully; and enhance the quality of life for all involved. **(F)**

***Family matters : coming together for Alzheimer's [27 mins., 2006, DVD]**

Bethesda, MD. : Image Studios Production; Boston, Mass. Distributed by: Fanlight Productions.

Tells the story of four families dealing with Alzheimer's disease with two experts giving insight and advice for coping. **(F+P)**

***Freedom of sexual expression [16 mins, 2002, DVD] : dementia & resident rights in long-term care facilities / Hebrew Home for the Aged at Riverdale; Riverdale, NY]; Distributed by: Terra Nova Films .**

This video covers all of these questions as it highlights the critical need for long-term care facilities to maintain written policies and procedures regarding sexual expression and physical protection, particularly among residents with dementia. **(P)**

Forget Me Never [15 min., 1993] New York, N.Y. : Distributed by Filmmakers Library.

Presents the story of Diana McGowin, diagnosed with Alzheimer's disease when she was 52. McGowin formed the first early onset support group and has been articulate in chronicling the onset of her disease. **(F+P)**

Giving Care, Taking Care [27 min., 1992] Long Beach, Calif. : Distributed by FHP Foundation.

Examines the effects of dementias, such as Alzheimer's disease, on the families who are the caregivers of those afflicted with the disease. Family members of Alzheimer's patients discuss how they've adjusted to the challenge of providing care for a loved one, the need to fight isolation by joining support groups, and the need to prepare oneself for the eventual loss of the family member. **(F+P)**

***Grace** [58 min. 2005, DVD] -- Baltimore, MD : Video Press.

Videotaped ten years after the initial diagnosis of Alzheimer's disease, this documentary shows the daily care provided for Grace by her husband and a foster home. Grace now needs constant supervision and considerable assistance with activities of daily living, personal hygiene, and the bathroom. She rarely speaks and does not follow conversations. Her husband and foster home caregiver share both practical and emotional solutions for caregiving with Grace. **(F+P)**

***The Guide for Providing Quality of Life for the Alzheimer Patient** [20 min., 2003, DVD] : **Communicating with the Alzheimer Patient.**--- Baltimore, MD : Video Press.

Rabins talks to caregivers about various methods for communicating with Alzheimer patients. **(P)**

***He's Doing this to Spite Me: emotional conflicts in dementia care** [23 min, 1999, DVD]: **Chicago, Ill. : Terra Nova Films.**

Three caregivers share their experiences and frustrations as they interact with their loved one who has dementia. These scenes are integrated with comments and evidence from professionals. Teaches caregivers (both family and professional) how to reframe the caregiving dynamic into one that is more comfortable and productive for both the caregiver and care-receiver. **(F+P)**

Hi buddy! [18 min., 1998] Baltimore, MD : Video Press

This video introduces the viewer to Roger, a 53 year old man with Down Syndrome and a diagnosis of Alzheimer's Disease. Providing essential information for family and professional caregivers working with older individuals with developmental delay and dementing illness. **(F+P)**

In and Out of Time [14 min., 1991] Distributed by New Day Films.

Finlayson presents a portrait of her grandmother who now has Alzheimer's disease. **(F+P)**

In This Very Room [12 mins., 1993, DVD] distributed by Terra Nova Films.

Shows older adults with dementia participating in music, dance, theatrical improvisation and art programs. Includes statements by family caregivers supporting the value that these creative approaches have for both the person with dementia and the caregiver. **(F+P)**

In Your Hands [12 min., 1995, DVD] Distributed by Terra Nova Films, Inc.

Discusses ways in which nurses aides and orderlies can help meet the emotional needs of nursing home residents. (P)

***Into the other lane: driving with dementia.** [56 min. 2010, DVD] Published: Terra Nova Films, Inc., This two-part DVD presents a compassionate, yet realistic, portrait of the many issues faced by persons with dementia, (and their caregivers) when a decision has to be made about giving up driving. (F)

Learning to speak Alzheimer's [32 min. 2008, DVD] : **an introduction to the habilitation approach to care.** Sheborn, MA :Aquarius Health Care Media ;Chicago, IL.

"Applying the basic concept of habilitation ... the video shows how to create a suitable environment in which the person can lead a quality life through proactive adjustments. The practical information in this video will enhance the physical, psycho-social, and sensory world of the person with Alzheimer's." (F+P)

Living with Alzheimer's [115 min. 1993] Port Washington, N.Y. : Long Island Alzheimer's Foundation.

pt. 1. Understanding Alzheimer's (36 min.)

pt. 2. Choices in caregiving (36 min.)

pt. 3. Challenges of caregiving (42 min.)

Describes the symptoms of Alzheimer's disease and resources available to caregivers. Discusses choices and precautions necessary for the daily care of Alzheimer's patients. Health care professionals and caregivers discuss the impact the disease has on patients, caregivers and families. (F)

Long Goodbye [45 min., 1996] Landover, MD : Distributed by Federal Document Clearing House.

Illustrates the devastating effects of Alzheimer's Disease on both the patients and their caregivers by various case examples. Presents recent research into the causes of the disease and into the development of a possible cure. (F+P)

Losing It All: The Reality of Alzheimer's Disease [60 min., 1991] New York, N.Y. : Home Box Office.

Presents five devastating portraits of the lifestyles of Alzheimer's patients and their families. (F+P)

***Maintaining Independence and Involving the Alzheimer Patient** [20 min., 2003, DVD] produced by Video Press, University of Maryland, School of Medicine. -- Baltimore, Md.

This program examines ways to maximize independence, function and involvement. Content includes: encouraging independence; developing individualized plans that respond both to the stage of the disease and the previous interests of the individual; avoiding activities that will be frustrating or potentially cause catastrophic reactions; and knowing when to revise plans to meet changing needs of the patient. (P)

Memories of Love: Caring for the Caregiver [16 min., 1993] Pittsburgh, Pa. : Alzheimer Disease Research Center, University Pittsburgh.

Discusses the physical, emotional, and financial effects of Alzheimer's disease on caregivers. Focuses on educational needs, adult day care, alternative living arrangements, and support groups. Targeted audience: Medical, allied health, ministers and other professionals or paraprofessionals, working primarily with African-American caregivers and family members. **(F)**

Memories of Love: Families Caring [35 min. 1993] Pittsburgh, Pa. : Alzheimer Disease Research Center, University Pittsburgh.

Discusses how to help a loved one who is suffering from Alzheimer's disease and the challenges of providing care for a family member. Focuses on understanding the disease, the emotional needs of Alzheimer's patients, available resources, and the importance of support groups for caregivers. Includes interviews with family members who share personal experiences of caring for an Alzheimer's patient. Targeted audience: Family members, caregivers, individuals experiencing memory problems. **(F)**

The Mental State Examination in Dementia [36 min., 1992] Distributed by the Alzheimer's Disease Education & Referral Center.

Tape 1. The mental state examination of the older adult (17:30)

Tape 2. The mental state examination of the demented adult (19:00)

Tape 1 is an example of a complete mental status interview with an older woman with no dementia.

Tape 2 shows three mental status interviews with demented patients and provides commentary on interviewing techniques, responses, and diagnosis. **(P)**

***More than words [25 min., 2011, DVD]: a new culture of care and communication with persons who have dementia.** Published: Chicago, IL. : Terra Nova Films, c2011.

Demonstrates how person-centered care and knowledge of the resident can reduce dementia related episodes, such as sundowning, aggressive reactions when bathing, and wanting to leave. Shows valuable tips to redirect and lessen anxieties for persons with dementia while preserving their personal autonomy and dignity. **(P)**

My Challenge with Alzheimer's Disease [16min., 1995, DVD] Distributed by Terra Nova Films.

Beverly Wheeler, diagnosed with Alzheimer's disease in her 50's, describes her reaction to the diagnosis and adjustments to life with the encroaching effects of the disease. **(F+P)**

[Caring for aging parents.] **My mother, my father, seven years later** [42 min., 1991] Distributed by Fanlight Productions.

Revisits each of the four families that were shown providing care for an aging parent in the 1984 production My mother, my father. Explores the changes that have taken place over the years in family dynamics and in caregiving needs. **(F+P)**

New Views on Alzheimer's [28 min., 1994] Princeton, NJ : Films for the Humanities & Sciences.

Phil Donahue moderates a discussion with four elderly Catholic nuns (who are participating in an on-going study on Alzheimer's disease), David Snowden (who oversees the study), and David Masur (who developed a test for Alzheimer's). Snowden explains why he believes that these nuns are still highly functioning individuals and Masur explains how he thinks we can help prevent the disease in our children. **(F+P)**

A Part of Daily Life: Alzheimer's Caregivers Simplify Activities and the Home [17 min., 1993]
Rockville, Md.: the American Occupational Therapy Association.

Examines how caregivers can help Alzheimer's patients to be successful and feel useful in doing daily tasks. Focuses on breaking down activities into smaller and more manageable steps, improving communication through shorter sentences and easier words, and making the home a safer and more workable environment. **(F)**

Participating in research : a legacy of hope[13 min., 2000] Distr. by Alzheimer's Disease Education & Referral

Using several personal vignettes, video dispels common myths about research and helps to reassure seniors (especially from minority communities) that research can be a positive and beneficial experience.**(F+P)**

Signs & symptoms of Alzheimer disease [20 min., 1997]. Baltimore, Md. : Video Press, University of Maryland, School of Medicine.

Several individuals at different stages of Alzheimer disease are interviewed. Symptoms of the disease presented include: loss of memory, mood swings, confusion, impaired cognitive process and loss of physical function.**(P)**

Solving Bathing Problems in Persons with Alzheimer's Disease and Related Dementias [22 min., 1996] Alzheimer's Association, Chicago, Ill.

Uses videotape of health professionals bathing Alzheimer's or demented patients to discuss the problems and issues germane to bathing such patients in the health facility setting; includes differentiating between agitation and aggression, and avoiding confrontation. Provides suggestions for specific techniques to solve these problems. **(P)**

Someone I Love Has Alzheimer's Disease [17 min., 1993, DVD] Newton, MA : Lifecycle Productions.

Discusses the symptoms of Alzheimer's disease and the effects that this disease has on children coping with a suffering family member. Shows interviews with children aged seven to fifteen as well as interactions between children and Alzheimer's patients. **(F)**

***There is a bridge [10 min., 2007, DVD] : documentary.** Chicago, IL : Memory Bridge

Explores the deep, complex nature of human solidarity by weaving together mental health, psychology, art, philosophy and education to highlight individuals and path-breaking programs reaching out to elders affected by Alzheimer's disease. **(P)**

A Thousand Tomorrows: Intimacy, Sexuality and Alzheimer's [31 min.1995, DVD] Chicago, Ill. Distributed by Terra Nova.

Alzheimer's patients and their spouses discuss the effect of Alzheimer's disease on their personal and sexual relationships, particularly the impact of the spouse's changing role from partner to caregiver. **(F+P)**

The Tie That Binds: An Exploration of Sexual Intimacy for Alzheimer's Couples [14 min., 1991] Minneapolis MN., Geriatric Research, Education & Clinical Center (GRECC).

Three spouses of Alzheimer's patients briefly describe changes in the sexual aspects of their marriages. Promotes discussion of sexual issues among spouse caregivers participating in support groups. (F+P)

***A Time To Care** [45 min., 2004, DVD] : **Activities of Daily Living.** Woodbury, Conn., Macdaniel Ronalter Video Productions.

This video addresses the practical aspects of every day activities in caring for someone with Alzheimer's or a similar dementia. (F+P)

Training Video for Dementia Care Specialists [74 min., 1995] Baltimore, Md. : Johns Hopkins University Press.

Describes, for the professional Alzheimer's caregiver, the scientific basis of Alzheimer's disease, the assessment of its effects, and positive interaction techniques for managing behavioral and physical care problems associated with Alzheimer's patients. Discusses creating a supportive physical environment, designing and leading therapeutic activities which maximize the Alzheimer's patient's remaining abilities, and the necessity of support systems for the family caregiver. (P)

Understanding Alzheimer's Disease [31 min., 1993] Pittsburgh, Pa. : The Center.

Discusses the evaluation, diagnosis, and treatment of Alzheimer's disease from a medical and research perspective. Focuses on the neurological, medical, psychiatric, and social work assessment of Alzheimer's patients; and complications associated with various racial groups. Targeted audience: Medical, allied health, ministers and other professionals or paraprofessionals, working primarily with African-American caregivers, family members. (F+P)

What Shall We Do about Mom and Dad? [22 min., 1995] Distributed by Terra Nova Films.

Presents two characteristic situations where an adult child struggles with the concerns and practicalities of caring for aging parents. Interviews a daughter whose aging father is increasingly unable to care for her mother who has Alzheimer's disease and a daughter who lives 2000 miles away from her 90 year old father. (F)

When a Mind is Lost: the Odyssey of Alzheimer's Disease [32 min., 1992] Tyler, Tex.: University of Texas Health Center at Tyler, Dept. of Family Practice.

The daughter of an Alzheimer's patient presents the story of her family's struggle to provide care for their mother. She discusses the emotional effects of the disease on the family and describes how she has coped with the stress of caregiving. She also offers advice to health professionals on how they can assist caregivers. (F+P)

McCormick Educational Technology Center (METC)

ALZHEIMER'S DISEASE MEDIA REQUEST FOR VIDEOS/DVDS

*Note: A copy of this form must be used for all requests. **Phone requests cannot be accepted.** Requests will be filled on a first come, first served basis. Service charges must be paid in advance by check or money order and made out to McCormick Educational Technology Center, 600 S. Paulina St., Suite 919AAC, Chicago, IL 60612. (312-942-6799). FAX (312-942-2234)*

Today's Date: _____

Title(s) Requested: _____
(maximum 3 titles
per request) _____

Requested by: _____

Street Address: _____

City: _____ State: _____ Zip _____

Phone Numbers

Home: _____ Work: _____

Home Use Patrons

- Pickup in Person (\$5 fee per request; 2 week loan)
 To be Shipped (\$10 fee per request; 3 week loan)

Institutional Use Patrons

- Pickup in Person (\$10 fee per request; 2 week loan)
 To be Shipped (\$20 fee per request; 3 week loan)

LOAN AGREEMENT

The above patron requests the title named to them. Enclosed is a check or money order for the appropriate service fee as listed above. The borrower agrees to return the item either in person, by insured mail, or via UPS within the time frame listed above. Failure to return the material on time will result in a fine of \$3 per day. Failure to return the item or pay the late fee will result in revocation of borrowing privileges.

Borrower is responsible for all expenses not covered by insurance related to items damaged, missing or lost. All materials are covered by copyright law and cannot be duplicated.

Borrower's Signature: _____

Borrower's E-mail: _____

Date: _____

OFFICE USE ONLY

Date Request Received: _____

Date Request Sent: _____

Check/M.O. Received: _____

Overdue Fee: _____

Date Item Returned: _____

Other: _____