



Rush University, College of Nursing

Policies and Procedures-Course Policies

Academic Improvement

A student requires a formal academic improvement plan when one or more course objectives are not being met. These behaviors, if not addressed, put the student at risk for receiving a non-passing final grade in the course. An academic improvement form is completed by the course director or clinical instructor notifying the student, Generalist, Specialist or PhD Program Director and the student's advisor that he/she is not meeting the passing standard set for the course. The course director or clinical instructor will document, in writing, the areas of deficit student performance and what behaviors the student will need to demonstrate in order to receive a passing grade. The student will receive a copy of these comments.

The [Academic Improvement Form](#) is used at all levels (Prelicensure through PhD) and in all programs. The process is initiated as soon as an instructor and/or course director recognizes that a student's performance or behavior may jeopardize the successful completion of a course or progression in a program. The Generalist, Specialist or PhD Program Director then meets with the student if necessary to decide on a plan of action to address the concern. The academic improvement process can be initiated at any time during the quarter.