



INTENT TO GRADUATE 2008-2009

FOR OFFICE USE	FOR OFFICE USE
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READ INSTRUCTIONS CAREFULLY:

- A. This form is due to the Office of the Register no later than the second week of the quarter in which you graduate. Summer quarter graduates must submit this form no later than the second week of the **SPRING** quarter. Forms not filed by the deadline will be charged a \$25 processing fee. Please print legibly.
- B. If for some reason you do not graduate as planned, inform the Office of the Registrar immediately! A new Intent to Graduate form for the new quarter of graduation may be required.
- C. **Ph.D. and D.N.Sc. candidates** must supply their dissertation title to the Office of the Registrar no later than **MAY 1st**.
- D. Return this form to the Office of the Registrar (440 Armour Academic Center) or fax to (312) 942-2310.
- E. If your name is legally changing and you wish for your diploma to be issued in that name, please speak with the Office of the Registrar.

RUSH STUDENT ID#

LAST Name _____

FIRST Name _____

Social Security # _____

Address _____

City _____

State _____ Zip _____

Phone (Day or message) _____

Off campus E-mail _____

Advisor's Name _____

PARTICIPATION IN COMMENCEMENT JUNE 2009

Students who have completed or will complete degree requirements in Fall '08, Winter '09, Spring '09, and Summer '09 may "march" in commencement on **June 13, 2009** (with certain exceptions).

- I WILL PARTICIPATE I WILL NOT PARTICIPATE

QUARTER/YEAR OF GRADUATION

Indicate **Quarter & Year** in which you complete degree requirements:

SUMMER (Aug/Sept) FALL (Dec)

WINTER (March) SPRING (June) YEAR: 200 _____

INDICATE DEGREE & MAJOR

- Bachelor of Science in Nursing (B.S.N.)
- Bachelor of Science, major in _____
- Master of Arts (Health Care Ethics)
- Master of Science in Nursing (M.S.N.)
- Master of Science, major in _____
- Doctor of Audiology (Au.D.)
- Doctor of Nursing Practice (D.N.P.)
- Doctor of Medicine (M.D.)
- Doctor of Nursing Science (D.N.Sc.)
- Doctor of Philosophy, major in _____

NAME FOR DIPLOMA & COMMENCEMENT

PRINT name exactly as it is to be printed on diploma.
(Name only, NO degree abbreviations.)

First _____

Middle _____

Last _____

Is your name frequently mispronounced?

Spell it "the way it sounds" below for the commencement announcer.

First _____

Middle _____

Last _____

ALL STUDENTS MUST COMPLETE MAILING INFORMATION

Rush awards "live" diplomas at commencement to eligible students and mails all others. As a precaution we need a mailing address for every graduate in case a diploma is not available for Commencement.

#1 Send my diploma to same name and address as above.

#2 Send my diploma to another address as indicated below.

Address _____

City _____

State _____ Zip _____

PREVIOUS DEGREES EARNED

(Only list other baccalaureate, master's, or doctoral degrees)

Degree
(NOT major)

Name of College/University

By signing this form, I acknowledge that I have read and understand the information contained on both sides of this form.

STUDENT'S SIGNATURE

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Level: UNDG GRAD PROF

Comm: YES NO PREV

Honors: CUM MAG SUM

DATABASE

TRANS CHECK

DIPLOMA ORDERED

Additional Commencement Ceremony Information

If your PARENT, SISTER/BROTHER or SPOUSE/SAME SEX DOMESTIC PARTNER holds the rank of instructor or above on the **Rush University faculty**, please include his/her name, department, and rank if you wish to have him/her present your diploma to you at Commencement. We will contact your relative with the details.

(ONLY persons satisfying these specific criteria will be permitted to present the diploma.)

Name	Relationship to You	Department	Rank
	<input type="checkbox"/> <i>Mother</i> <input type="checkbox"/> <i>Father</i> <input type="checkbox"/> <i>Sister</i> <input type="checkbox"/> <i>Brother</i> <input type="checkbox"/> <i>Wife</i> <input type="checkbox"/> <i>Husband</i> <input type="checkbox"/> <i>Same Sex Domestic Partner</i>		

Do you have any relative(s), living or deceased, who graduated from Rush? If yes, please list the name(s), relationship, and approximate dates of attendance below.

Name	Relationship to You	Dates of Attendance

Important Information

- Should you wish to have the name that is printed on your diploma be different than the name read at Commencement (i.e. John David Matthews printed on diploma vs. John D. Matthews to be read at Commencement) please speak with the Office of the Registrar to determine if complying with your request is possible.
- By signing the front page of the Intent to Graduate form you give permission for Rush to print the following information in any Rush graduation program and/or announce this information at any Rush graduation ceremony: your name as indicated on this form, any honors or awards received, the Rush degree and major you are earning, previous colleges/universities attended, and degrees earned at those previous colleges/universities.
- If you previously submitted a Directory Information Restrictions form, your signature on the Intent to Graduate form also temporarily releases (for graduation ceremony/program purposes only) the directory information restrictions you enacted for the specific items mentioned in #2 (above) so that the information can be published in any Rush graduation program and/or announced at any Rush graduation ceremony. In addition, your signature also permits Rush University to release your name and address to the external photography vendor with whom Rush contracts, and to have the vendor place graduation photographs of you on its Web site. Your signature also allows the University to publish your picture in a picture composite, and for the University to use your image in a DVD that is created and distributed of the Commencement ceremony. Finally, if you are a medical student, your signature also permits publication of your name, photograph, previous degrees earned, and other information in the Rush Medical College yearbook.
- If you indicate on the Intent to Graduate form that a relative graduated from Rush or is on Rush's faculty and you sign the front page of this form, the Office of the Registrar will provide the following information to the Office of Alumni Relations: your name as indicated on this form, your Rush University student identification number, the degree and major you are earning, the degree date, the name of the relative who attended Rush or who is on faculty at Rush, and any additional information about the relative that you provide on this form.
- If there are any questions please speak with the Office of the Registrar before submitting this form.

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Diploma Ordering and Distribution Information

Ordered:	Reordered: Why:	Reordered: Why:	Reordered: Why:
Received:	Received:	Received:	Received:

Diploma received at Commencement/Convocation

Diploma mailed:

Returned by Post Office:
Why:

Pick up Student's Signature: _____ Date: _____