

Student Name: _____ Student ID #: _____

Rush University
2022-2023 Dependent Verification Worksheet

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parent reported on your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. **Your school may ask for additional information.** If you have questions about verification contact your financial aid administrator as soon as possible, so that your financial aid will not be delayed.

Complete all pages of this form.

A. STUDENT INFORMATION

Last Name	First Name	M.I.	
Street Address	City	State	Zip Code
Date of Birth	Phone	Email	

B. HOUSEHOLD INFORMATION

List the people in student's household. Include:

- The student.
- The parent(s) (including stepparent) even if the student doesn't live with parents.
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2022, through June 30, 2023, or if the other children would be required to provide parental information if they were completing a FAFSA for 2022–2023. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2023.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022 and June 30, 2023, and include the name of the college.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		Self		

Instructions: Complete this next section if you, the student and/ parent(s), filed or will file a 2020 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of the online FAFSA. If you have not already used the tool, go

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to <https://fafsa.ed.gov>, click “Make a correction,” and log into your FAFSA. From the Financial Information section of the form, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2020 IRS income tax information into your FAFSA. It takes up to three weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when or how to use the IRS Data Retrieval Tool, please contact the Office of Student Financial Aid at (312) 942-6256 or financial_aid@rush.edu.

C. STUDENT INCOME INFORMATION AND TAX FILING STATUS

Please select **ONE** box only:

- I (student) have used the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information.
- I (student) have not yet used the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information.
- I (student) was unable or I choose to not use the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information and instead will submit the 2020 IRS Tax Return Transcript or a signed copy of the 2020 tax return and all applicable schedules.
- I (the student) was not employed in 2020 and had no income from work in 2020. Please provide a statement of nonfiling from the IRS dated on or after October 1, 2021.
- I (the student) was employed in 2020 but am not required to file a 2020 Income Tax Return with the IRS. Please submit the following information: W-2’s and/or 1099s from each employer Statement of nonfiling from the IRS dated on or after October 1, 2021.
- I (the student) am required to file a 2020 IRS income tax return and have been granted a filing extension beyond the automatic six-month extension for the tax year. Please contact the Financial Aid Office for guidance on what information to provide.

Employer’s Name	IRS W-2 Provided?	Annual Amount Earned in 2020
(Example) ABC’s Auto Body	Yes	\$4500

D. PARENT INCOME INFORMATION AND TAX FILING STATUS

Please select **ONE** box only:

- The parent(s) have used the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information.
- The parent(s) have not yet used the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information.
- The parent(s) were unable or choose to not use the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information and instead will submit the 2020 IRS Tax Return Transcript or a signed copy of the 2020 tax return and all applicable schedules.
- The parent(s) was not employed in 2020 and had no income from work in 2020. Please provide a statement of nonfiling from the IRS dated on or after October 1, 2021.
- The parent(s) was employed in 2020 but was not required to file a 2020 Income Tax Return with the IRS. Please submit the following information: W-2’s and/or 1099s from each employer Statement of nonfiling from the IRS dated on or after October 1, 2021.
- The parent(s) is required to file a 2020 IRS income tax return and have been granted a filing extension beyond the automatic six-month extension for the tax year. Please contact the Financial Aid Office for guidance on what information to provide.

Employer’s Name	IRS W-2 Provided?	Annual Amount Earned in 2020
(Example) ABC’s Auto Body	Yes	\$4500

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E. DOCUMENTATION OF IDENTITY/ STATEMENT OF EDUCATIONAL PURPOSE

**Identity and Statement of Educational Purpose
(To Be Signed at the Institution)**

The student must appear in person at _____ to
(Name of Postsecondary Educational Institution)

verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

**Identity and Statement of Educational Purpose
(To Be Signed in the Presence of a Notary)**

If the student is unable to appear in person at _____
(Name of Postsecondary Educational Institution)

to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing
(Print Student's Name)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2020–2021.

(Name of Postsecondary Educational Institution)

(Student's Signature) (Date)

(Student's ID Number)

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Notary's Certificate of Acknowledgement
Notary's certification may vary by State

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me
(Printed name of signer)

on the basis of satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____

(Notary signature)

My commission expires on _____
(Date)

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Certification and Signature

By signing this worksheet, I and my parent(s) whose information is on the FAFSA signing with me is certifying that all the information reported on this worksheet is correct to the best of our knowledge. If during the review process, the Office of Student Financial Aid sees a discrepancy, we understand that corrections to my FAFSA will be submitted directly to the U.S. Department of Education on my behalf. I understand that any corrections may also result in an adjustment to my financial aid package that I have been offered.

Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

Student Signature: _____ Date: _____

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

FOR OFFICE USE ONLY:

Check here if the student appeared in person, signed the document in person, and presented one of the following documents (Identification must be an unexpired document):

Date document presented and reviewed: _____

_____ Valid Driver's license, OR _____ Valid State ID, OR _____ Valid Passport

Financial Aid Officer's Printed Name

Financial Aid Officer's Signature

Submit this worksheet to the Rush University Office of Student Financial Aid either by email, fax, or regular mail.

**Rush University, Office of Student Financial Aid
600 S. Paulina St, Armour Academic Center Ste 440
Email: Financial_Aid@rush.edu Fax: (312) 942-2732**