CITI Program
Login Instructions
How to Review Member Course/Module Completion

If you are new to RUMC or to Citiprogram.org:

1. Go to "CITIprogram.org"
2. Register by:
    a. Selecting "Rush University Medical Center" and clicking on "I AGREE to the Terms of Service." Click "Continue to Step 2"

    b. Add name and email address. Click "Continue to Step 3"

    c. Create a user name and password. Select a Security Question. Click "Continue to Step 4"

    d. Enter country of residence. Click "Continue to Step 5"

    e. CE is available for physicians, psychologists, nurses, social workers and other professionals. You must indicate whether or not you wish to receive CE for the courses you complete. Indicate your type of credit, and whether you wish to be contacted later for research surveys or marketing information. Click "Continue to Step 6"

    f. Add the information requested, such as Institution address, etc. Click "Continue to Step 7"

    g. Respond to the questions asked, based on the type of research you are performing and the requirements for that type of research.

    h. Your registration is complete.

3. Courses, some containing multiple modules, will populate that you are required to complete.

4. Question 1: Based on the type of research you will be doing, select Human Subject Research, Specimen/Data Research, etc.

5. Answer the remaining questions based on your science.

6. Once completed you will have the opportunity to print a completion certificate which should be filed in your Research Education folder.

If you are trying to add a course (previously registered in Citiprogram.org):

1. Go to citiprogram.org and log into your CITI account

2. Click "Add a course"

3. Answer the questions depending on the research you are doing and select the courses you are to take, such as **RCR, GCP** and/or Biosafety training.

4. Once completed you will have the opportunity to print a completion certificate which should be filed in your Research Education folder.

If you have questions, contact Colleen Sowinski, 2-8314, Colleen_S_Sowinski@rush.edu