RUSH UNIVERSITY

2021-2022
Cost of Attendance Increase Request Form

Student Name: _____ **Student ID:** _____

The U.S. Department of Education permits institutions to increase a student's Cost of Attendance (COA) to include certain expenses that are not part of the standard COA. Such expenses incurred within the academic year may include the following:

- Computer, Laptop, or Tablet Purchase Request
- Up to two (2) Round-Trip Plane Tickets to see family
- Unreimbursed Medical Expenses

☐ **Computer, Laptop, Tablet Purchase Request**

A computer, laptop, or tablet purchase will be permitted once per academic program.

The maximum budget increase for a computer, laptop, or tablet purchase will be equal to or less than $2,000.

*Required Supporting Documentation: A receipt for proof of purchase.

Total Amount Requesting: $ _____

☐ **Round-Trip Plane Tickets Request**

Students are permitted to request up to two (2) round-trip plane tickets per academic year to visit family.

*Required Supporting Documentation: A receipt for proof of purchase that include flight details.

Total Amount Requesting: $ _____

☐ **Unreimbursed Medical Expenses Request**

Students who have unusually high medical expenses during the academic year may have their budget increased.

Only procedures and equipment that are deemed medically necessary by a physician and not covered by insurance will be considered.

*Required Supporting Documentation: Billing records that include your name, date of billing, and proof of insurance payment and unreimbursed expenses

Total Amount Requesting: $ _____

☐ **I confirm that I have attached supporting documentation to this request form.** Supporting documents must include student name, student ID number, and student signature.

Student Signature _____ Date_____

OFFICE USE ONLY	Date Received	Status		Total Amount Approved
		☐ DENIED	☐ APPROVED	$
	Comments:			
	Reviewed By:			